

SMITHFIELD TOWNSHIP
REGULAR MEETING
FEBRUARY 6, 2023

The Smithfield Township Trustees met in regular session on Monday, February 6, 2023, at 6:00 p.m. at Smithfield Township Building. Attendance as follows:

John Sebring, Trustee
Dan Cermak, Trustee
Vince Pastre, Trustee
Tina M Boyle, Fiscal Officer
Joe Manbeck, Road Supervisor
Art Fowler, Police Constable
Tony Phillippi, Cemetery
Sean Call, Little League
Diane Maynard, Township Resident

The February 2023 regular meeting was called to order by Chairman John Sebring. Trustee Cermak led all present in reciting the Pledge of Allegiance. Trustee Pastre led a moment of silence of any special intentions.

Diane Maynard

Ms. Maynard stated nothing to bring before the Board of Trustees.

Sean Call – Little League

Sean Call stated the new concession stand will be delivered this week. Mr. Call reported 8 team sign up for softball. He also expressed concern with traffic near park. Trustee stated no speed bumps are allowed on public roads.

Minutes

The minutes of the January regular meeting were presented to the trustees for review and approval. A motion was made by Dan Cermak and seconded by Vince Pastre to accept the minutes as submitted by the fiscal officer. All trustees in favor; motion carried.

Correspondence

Ohio Township Association Convention – trustee attended convention
Farm Bureau Brunch – trustees attended brunch held on January 14
Signs Plus – Sign has been delivered – trustees are checking if a permit is required
National Opioid Settlement – Art Fowler will follow up to see if township qualifies
OTARMA – update was completed to allow for insurance coverage
Jefferson County Township Association Burger Night – will be held February 22
JB Green Team 2023 Tire Collection – scheduled for June 8
2022 Road Mileage Certification – signed by trustees

Financial Report

2022 Annual Financial Report was submitted to the trustees for review and approval. A motion was made by John Sebring and seconded by Dan Cermak to accept the financial report as submitted by the fiscal officer. All trustees in favor; motion carried.

The January 2023 financial reports were submitted to the trustees for review and approval. A motion was made by John Sebring and seconded by Dan Cermak to accept the financial report as submitted by the fiscal officer. All trustees in favor; motion carried.

No outstanding accounts payable; no purchasing issues.

US Bank credit card – zero balance

January 2023 Receipts \$23,787.71

January 2023 Disbursements \$22,583.35

January 31, 2023 Balance \$1,133,134.11

Electronic check signatures

Trustees discussed electronic check signatures. Uniform Accounting Network can support the electronic signatures. Fiscal Officer will contact the UAN support line for further information on setting up the electronic signatures.

Park Complex

Appalachian Community Grant results are expected in March 2023.

Phase One of the project will require a \$600,000 loan with a \$100,000 down payment. This would be a 20-year loan with a \$4000 monthly payment. A bond will be needed for the loan. Consumers Bank representative stated that land cannot be used as collateral. Annual financials for the last two years would be needed for loan application.

No decision at this time on the matter.

Trees along road to park would need removed before April.

Fire Loss Resolution

Attorney Griggs is still working on the fire loss resolution. Resolution should be available for March 2023 meeting.

American Rescue Plan Funds

Trustees will need to determine approved purchases for the balance of ARP funds.

Truck lettering and labor on light package installation will still need paid for the ShortCreek Fire/EMS vehicle.

Roetzel

No update.

Skid Loader Purchase

Skid loader purchased from Columbia Equipment should be received soon. Serial number is needed to initiate loan with Consumers Bank in the amount of \$40,000.00.

Microsoft Account Renewal/Security Update

A motion was made by John Sebring and seconded by Dan Cermak to allow for Microsoft renewal and security update. All trustees in favor; motion carried.

Strategic Planning Meeting

A strategic planning meeting will be held on February 18, 2023.

CDL Requirement

Trustees discussed the need for township workers to have a CDL license. Exemption for township and county workers only applies in emergency situations. A Class B CDL license is required to haul equipment. The cost for CDL certification is \$2500 per student. Joe Manbeck, Clyde Howard, and Dan Cermak are interested in the training. No decision at this time.

Personnel Manual

Sections 1-3 of the personnel manual will be reviewed at March meeting. An update salary schedule is also needed.

JB Green Team

Township is eligible for a \$5000 grant with JB Green Team. The grant requires a 20% matching of funds received. Trustees discussed a pickle ball court at the park. The pickle ball court uses recycled materials.

Road Report

Trustees discussed County Chip & Seal program. Roads considered are TR123, TR138, TR134, TR126, TR119, Michael Street, Carey Street, Allen Street.

Asphalt – Roads considered are TR1185 and Deyarmondsville area.

No final decision at this time.

Police

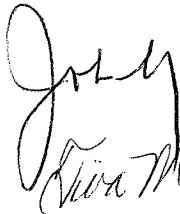
No report at this time.

Two new police officers were sworn into office. Sean Starosciak and John Young will be part-time officers with Smithfield Township. Officers were sworn in by Trustee Pastre. New hire paperwork will need completed and submitted to fiscal officer.

Cemetery

The indigent burial policy needs reviewed by trustees.

A motion was made by Vince Pastre and seconded by Dan Cermak to adjourn the meeting. All trustees in favor; motion carried. The meeting was adjourned at 7:05 p.m. The next regular meeting will be held on Monday, March 6, 2023, at the Smithfield Township Community Center.


Gina M. Boyle, Fiscal Officer