

SMITHFIELD TOWNSHIP
REGULAR MEETING
APRIL 3, 2023

The Smithfield Township Trustees met in regular session on Monday, April 3, 2023, at 6:00 p.m. at the Smithfield Township Building. Attendance as follows:

John Sebring, Township Trustee
Dan Cermak, Township Trustee
Vince Pastre, Township Trustee
Tina M Boyle, Fiscal Officer
Joe Manbeck, Road Supervisor
Art Fowler, Police Chief
Tony Phillippi, Cemetery
Patricia Kanoski, Friendship Park
Lyn Kanoski, Friendship Park
Diane Maynard, Township Resident
Judy Henthorn, Friendship Park
Ray H., Friendship Park

The April 2023 regular meeting was called to order by Chairman Sebring. Trustee Cermak led all present in reciting the Pledge of Allegiance. Trustee Pastre led a moment of silence for any special intentions.

Kanoski/Henthorn – Friendship Park

Patricia Kanoski discussed upcoming events at Friendship Park.

Car Show – May 6

Christmas in July – July 15 & 16

Harvest Festival – September 8, 9, & 10

Officials of Friendship Park and Friends of the Harvest requested to have upcoming events posted on the LED sign at the police building. Sign is expected to be completed within the next two weeks.

Diane Maynard

Ms. Maynard stated nothing to bring before the Board of Trustees.

Minutes

The minutes on the March 2023 regular meeting were presented to the trustees for review and approval. A motion was made by Dan Cermak and seconded by Vince Pastre to accept the minutes as submitted by the fiscal officer. All trustees in favor; motion carried.

Correspondence

HB23 – Transportation Budget

Road Closing TR1307 – resident needs to contact Jefferson County to initiate request

HB106 – Paystub Protection Act – deductions needed on paystubs

Financial Report

The March 2023 financial reports were submitted to the trustees for review and approval. A motion was made by Dan Cermak and seconded by John Sebring to accept the financial reports as submitted by the fiscal officer. All trustees in favor; motion carried.

No outstanding payables; no budget issues

US Bank credit card – Trustee Sebring will contact bank for a credit line increase to \$5000
March 2023 Receipts \$140,872.59
March 2023 Disbursements \$122,224.43
March 31, 2023 Balance \$1,110,547.44

Park Complex

Tree removal is being completed at the park complex location. Trustee Cermak will do a site review once tree removal is completed.

Appalachian Grant update – Vince Pastre is the contact person for the grant request. Jefferson County currently has 22 projects to review for funding. A project manager is needed to assist with reviewing applications.

LED Sign

Sign at police building should be completed within two weeks. Sign will need added to insurance coverage. Trustees will have a request sheet available to allow for posting of community events.

Personnel

Road Worker Clyde Howard will be doing the CDL training. Trustee Pastre will make the arrangements for the needed training.

American Rescue Plan Funding

Trustees discussed ideas for balance of ARP funds. Expenses for the ShortCreek vehicle has all been received and paid. Trustees discussed Phase I cost of park complex and playground equipment. No decisions on the matter.

Skid Loader

Skid loader has been received and added to township insurance coverage.

2023 Road Improvement Plan

Trustees discussed road improvements for 2023.

Funds are allocated as follows:

Chip & Seal 2022 - \$30,000

Chip & Seal 2023 - \$30,000

Paving 2023 - \$50,000

Personnel Policy Updates

Chairman Sebring – will hold until next meeting

Trebel – Electric Aggregation Renewal

Electric aggregation contract expires December 2023. Representative Scott Belcastro expressed to trustees that rates are expected to increase and would like to do contract bids now. Trustees discussed options and decided to go ahead with renewal now. A motion was made by John Sebring and seconded by Vince Pastre to renew the contract. All trustees in favor; motion carried.

Township residents have the option to “opt out” of the plan at NO cost.

Ohio Township Association Risk Management 2023

Trustees will review and add new purchases for park and police.

Roetzel

Trustee Sebring received an eight-page briefing on oil and gas revenue from Roetzel. Trustee will set up a meeting with Jefferson County Auditor EJ Conn to discuss documentation received and decided if any further action is needed.

2023 Jefferson County Recreation Program

The Jefferson County Recreation Program is currently taking requests for projects to submit for funding. The deadline for submitted a request is April 30, 2022. Trustee Pastre will handle the request for funding. Receipts for 2022 purchases have been submitted.

2023 County Allotment

The deadline for submitting for 2023 county allotment supplies is April 23, 2023. Trustee Cermak will submit the request.

Workers Compensation Group Rating

The workers compensation group rating renewal cost is \$375. A motion was made by Dan Cermak and seconded by Vince Pastre to continue the group rating with Sedwick. All trustees in favor; motion carried.

Ascent Resources

A division order was received from Ascent Resources for the Atlas well. A motion was made by Dan Cermak and seconded by Vince Pastre to accept the order. All trustees in favor; motion carried.

Jefferson County Historical Society

Smithfield Township does have a records retention schedule.

Land Bank

Trustee Pastre is working on several properties for demolition thru the Land Bank.

Road Report

Supervisor Manbeck submitted his road work report for the month of March 2023. Manbeck will mark any areas at the Piney Fork Park that will be considered a hazard area. EOCC workers will be available soon. Manbeck will supervise on projects that will be needed.

Park

Smithfield – water install is completed
Estimate for paving at tennis court
Ohio NatureWorks Grant – available funding for playground equipment

Police

Fowler will submit his monthly police report. He stated 69 calls during March 2023.
Opioid settlement – township is enrolled and paperwork sent the Attorney Griggs
April 22 – prescription drug takeback
New full-time police position has not yet been approved by trustees

Cemetery

Several updates discussed

Clean up needed in several locations

Memorial bench

Flagpole – A motion was made by John Sebring and seconded by Dan Cermak to allow for flagpole purchase at the approximate cost of \$2200. All trustees in favor; motion carried.

A motion was made by John Sebring and seconded by Dan Cermak to adjourn the meeting. The meeting was adjourned at 7:15 p.m. The next regular meeting will be held on Monday, May 1, 2023, at the Piney Fork Park location.