

SMITHFIELD TOWNSHIP  
REGULAR MEETING  
MAY 1, 2023

The Smithfield Township Trustees met in regular session on Monday, May 1, 2023, at 6:00 p.m. at the Piney Fork Park location. Attendance as follows:

John Sebring, Trustee  
Dan Cermak, Trustee  
Vince Pastre, Trustee  
Tina M Boyle, Fiscal Officer  
Joe Manbeck, Road Supervisor  
Art Fowler, Police Chief  
Judy Henthorn, Friendship Park  
Hank & Tina Thompson, Township residents  
Dayne Carter, Township resident  
Myste Carter, Township resident  
Sean Call, Little League

The May 2023 regular meeting was called to order by Chairman Sebring. Trustee Cermak led all present in reciting the Pledge of Allegiance. Trustee Pastre led a moment of silence for any special intentions.

Judy Henthorn-Friendship Park

Judy Henthorn discussed coming events at Friendship Park. A "Moon Tree" dedication will be held. A Harvest Festival event will also be held. Trustees will post events on LED sign at police building.

Community Clean-up

Dayne and Myste Carter discussed a clean-up event sponsored by Buckeye Local National Honor Society. Students will meet at the Smithfield Park on May 8 at 5:30 p.m. Joe Manbeck will coordinate the event and Art Fowler will provide police support.

Hank & Tina Thompson

Hank Thompson expressed concern with four wheelers along County Road 11. Township police will patrol area.

TR1187 – one lane due to rocks in roadway. Location has been cleared. Police Fowler will remove articles in right-of-way.

Sean Call – Little League

Tag Day will be held on Saturday, May 6, 2023, at Super C. Chief Fowler will provide safety assistance. May 27, 2023, an opening day celebration will be held at the park. Games will be held. Picnic tables will be needed.

Minutes

The minutes of the April 2023 meeting were presented to the trustees for review and approval. A motion was made by Dan Cermak and seconded by Vince Pastre to accept the minutes as presented by the fiscal officer. All trustees in favor; motion carried.

### Correspondence

Ohio Township Legislative Report - SB 53 – minimum age 18 for police officer  
HB 33 – State Operating Budget  
Opioid Settlement – finalized  
ARP – report filed  
Jefferson County Township Association – Fish Fry on May 5  
OTARMA – skid steer added to insurance  
November 2023 ballot – deadline August 9  
2023 County Allotment – submitted by Trustee Cermak  
April 19 – Jefferson County Engineer’s Meeting – trustees attended

### Ascent Resources

A division order was received for the Lori Pad. A motion was made by Dan Cermak and seconded by Vince Pastre to allow for the division order. All trustees in favor; motion carried.

### Trebel – Electric Aggregation

The electric aggregation renewal was forwarded to Trebel.

### Finance

The April 2023 financial reports were submitted to the trustees for review and approval. A motion was made by John Sebring and seconded by Dan Cermak to accept the financial reports as submitted by the fiscal officer. All trustees in favor; motion carried.

No outstanding payables; no budget issues.

Credit card – billing reviewed and no issues.

Trustee Sebring is working on a credit limit increase to \$5000. A current bank statement is needed; fiscal officer will provide.

April 2023 Receipts \$463,962.54

April 2023 Disbursements \$\$56,628.38

April 30, 2023 Balance \$1,517,881.60

### Forfeiture Fund

Ohio Revised Code 2981.01 requires a forfeiture fund for any monies seized by police department. Police chief, fiscal officer, and trustees will work on establishing a fund.

### Park Complex

Tree removal at park complex location was completed by Colaianni Construction. Stumps were not removed due to erosion control. Township workers will clean up the area.

### LED Sign

Sign at police building is up and working. Sign will be used by community events only.

### Personnel Policy

Trustees deferred to work session later in the month.

### CDL License

Trustees discussed CDL for worker Clyde Howard . Trustee Pastre will follow up to get scheduled.

### Roetzel

The gas/oil revenue report received by Roetzel has been reviewed by trustees and Jefferson County Auditor. Revenue has shown a decline. Trustee Sebring recommended no action at this time.

### Records Retention Policy

A copy of the records retention policy has been provided to trustees. Trustee Pastre will meet with Jefferson County Historical Society and assist with records management.

### Resolution #2023-12

Resolution #2023-12 was approved to allow for Jefferson County Engineers' Office to provide chip and seal services. The repairs are scheduled for first week of July 2023. The amount of \$60,000 has been appropriated for road repairs. A motion was made by John Sebring and seconded by Vince Pastre to allow for 2023 chip and seal. All trustees in favor; motion carried.

### Resolution #2023-13

Resolution #2023-13 was adopted to allow for appropriation of funds within the American Rescue Plan. A motion was made by John Sebring and seconded by Dan Cermak to allow for the appropriation. All trustees in favor; motion carried.

### American Rescue Plan Funds

All expenses for ShortCreek vehicle have been paid. Funds will be used for Phase 1 of Park Complex for tree removal. A narrative of project is needed.  
ARP reporting completed.

### Smithfield Main Street Development

Trustees deferred to work session on May 18, 2023.

### Police Department

Trustees discussed various police issues.

Budget

Pay raises

Police vehicle upgrade

Part-time officers

Police Building

No decisions on matters discussed.

### Road & Police Reports

April 2023 reports were received from Road Supervisor Manbeck and Police Chief Fowler.

A motion was made by Vince Pastre and seconded by Dan Cermak to accept the monthly road report submitted. All trustees in favor; motion carried.

A motion was made by Vince Pastre and seconded by Dan Cermak to accept the monthly police report submitted. All trustees in favor; motion carried.

### Township Clean-Up

Township Clean-up day is scheduled for June 8, 2023.

### Cemetery Report

Clean-up has been completed at Northern Cemetery for Memorial Day. Flagpole needs installed.

Park Report

2023 Permissive Grant request has been submitted to the Jefferson County Commissioners.  
Porta Johns have been ordered for the season.

A motion was made by Vince Pastre and seconded by Dan Cermak to adjourn the meeting. The meeting was adjourned at 7:20 p.m. The next regular meeting will be held on Monday, June 5, 2023, at the Piney Fork Park location.

*Luigi M. Boyle, Fiscal Officer*  
