

SMITHFIELD TOWNSHIP
REGULAR MEETING
JUNE 5, 2023

The Smithfield Township Trustees met in regular session on Monday, June 5, 2023, at 6:00 p.m. at the Piney Fork Park location. Attendance as follows:

John Sebring, Trustee
Vince Pastre, Trustee
Tina M Boyle, Fiscal Officer
Paul Carpenter, Police
Tony Phillippi, Cemetery
Sally Patton, ShortCreek Joint Fire District
Austin Raymond, ShortCreek Joint Fire District
Brienne Nidle, ShortCreek Joint Fire District

The June 2023 regular meeting was called to order by Chairman Sebring. Trustee Pastre led all present in reciting the Pledge of Allegiance. A motion was made by John Sebring and seconded by Vince Pastre to excuse Dan Cermak from attending the meeting. All trustees in favor; motion carried.

ShortCreek Joint Fire District

Austin Raymond, Sally Patton, and Brienne Nidle attended the meeting to discuss placing an additional 2 to 3-mil levy on the ballot. August 9, 2023 is deadline to place a request on the November ballot. Additional funds are needed for ambulance and equipment needs. A 4-mil operating levy was renewed in 2022. Fire District is requesting a resolution of support from the township. No decision was made on this matter due to the absence of Trustee Cermak who serves on the Fire District Board. A special meeting will be held if needed to discuss this matter.

Minutes

The minutes of the May 22023 meeting were presented to the trustees for review and approval. A motion was made by John Sebring and seconded by Vince Pastre to accept the minutes as presented by the fiscal officer. All trustees in favor; motion carried. Work session was held on May 18, 2023. Infrastructure, police building needs, employment, and budgets were discussed. No decisions on these matters during the work session.

Correspondence

Legislative Alert – HB 33 will increase local government funds
HB93 – manufactured housing
Adena Heritage Days – August 13
Community Clean-up – June 8

Ascent Resources

A master RUMA renewal was received from Ascent Resources. A motion was made by John Sebring and seconded by Vince Pastre to accept the one-year renewal. All trustees in favor; motion carried.

Finance

The May 2023 financial reports were submitted to the trustees for review and approval. A motion was made by Vince Pastre and seconded by John Sebring to accept the financial reports as submitted by the fiscal officer. All trustees in favor; motion carried.

No outstanding payables; no budget issues.

Credit card purchases reviewed by trustees.

Trustee Sebring has paperwork completed for a US Bank credit card balance increase.

May 2023 Receipts \$53,149.26

May 2023 Disbursements \$120,133.12

May 31, 2023 Balance \$1,450,897.74

Michael Gimmini Property

In June 2022 the amount of \$18,175.46 was received from the Village of Dillonvale for clean-up at a fire location in Piney Fork. The property owner is Michael Gimmini. The location will need leveled, debris removed, and property cleanup completed. Trustee Pastre will obtain estimates for the cleanup at the fire location.

Park Complex

No update on the Appalachian Grant application.

Personnel Policy Updates

Personnel policy pages 1-25 have been reviewed by the Board of Trustees. A motion was made by John Sebring and seconded by Vince Pastre to approve the renewal. All trustees in favor; motion carried.

Employee Evaluations

Yearly evaluations are being completed for all township workers.

Trustee Sebring and Trustee Pastre will oversee evaluations for police employees.

Trustee Cermak and Trustee Pastre will oversee evaluations for road employees.

CDL Requirements & Education

No update. Trustee Pastre will assist with course work that needs completed prior to driving school attendance.

Electric Aggregation

Electric aggregation renewal is still in process. Archer Energy will be the broker for Trebel Energy.

Road Report

May 2023 road report was received from Supervisor Manbeck.

Roadside mowing will be completed in June.

A part-time road worker is needed. Manbeck will assist with hiring process. Employment will not exceed 29 hours per week.

Dust Control

Dust Control is needed in several locations. A motion was made by John Sebring and seconded by Vince Pastre to allow for dust control application with the Jefferson County Engineer's Office. No estimate of cost at this time. All trustees in favor; motion carried.

Police Report

The May 2023 police report was received from Chief Fowler. Seventy-three calls during May 2023. Two grants are pending.

A part-time police officer is needed. A motion was made by John Sebring and seconded by Vince Pastre to allow for hiring of John Bowers. Employment will not exceed 16 hours per week. All trustees in favor; motion carried.

Brianna Nidle expressed concern with speed limit on State Route 152.

Parks & Recreation

Larry Boroski with the Young Buckeyes is requesting use of Smithfield Stadium. Trustees discussed a liability concern and stated insurance coverage would be needed. Trustees also expressed concerns due to limited egress to the field.

Bible study at the stadium was approved by trustees.

Bleachers may present a liability issue. Trustees will close the area.

Cemetery

The flagpole at Northern Cemetery is installed and lighted. Golden Horseshoe Club is assisting with Veteran flags. One burial during the month.

Resolution #2023-14

Resolution #2023-14 was adopted to allow for additional appropriation of funds within the Police Fund. The appropriation was needed to allow for repair and maintenance expenses. A motion was made by John Sebring and seconded by Vince Pastre to allow for the appropriation. All trustees in favor; motion carried.

Resolution #2023-15

Resolution #2023-15 was adopted to allow for additional appropriation of funds within the Police Fund. The appropriation was needed to allow for dues and fees expenses. A motion was made by Vince Pastre and seconded by John Sebring to allow for the appropriation. All trustees in favor; motion carried.

A motion was made by Vince Pastre and seconded by John Sebring to adjourn the meeting. The meeting was adjourned at 7:25 p.m. The next regular meeting will be held on July 10, 2023, due to the 4th of July holiday.